



**PART 5: Photograph Referee – Only complete if under 26** (See Note 6 on Additional Information Sheet)

Name

Profession or position in the community, e.g. teacher, doctor, nurse, police officer, or religious leader.

Your employer's name and the address you work at (or your private address if this does not apply)

**Photograph Declaration**

I can confirm that the picture provided with this application form is a true likeness of the applicant.

Referee's Signature  Date

**PART 6: Aberdeen City Council Library Membership** (See Note 7 on Additional Information Sheet)

To apply now for Library Membership or to put your existing membership on to your new card, complete the section below.

I wish to apply for membership of the Library & Information Service  **OR** I am already a member and my Card Number is:

My personal details may be stored on a computer file for the purposes of library administration.

Guarantor's Signature  Date

Guarantor's Address  
(If different from the named child)

If you wish the named child to have access to the Internet at a library, please give your consent below

Guarantor's Signature

**Terms and Conditions of using the Accord aspects of the Card**

The following are the Terms and Conditions of using the Accord card:

1. The Accord Card is intended for the sole use of the cardholder. The cardholder is defined as the individual whose name appears on the front of the Accord Card and whose photograph appears on the back of the card; for any local applications held on the card; the card having been issued in response to the provision of that photograph and an accurately completed application form by the individual.
2. The Accord scheme consists of the delivery of services, including the electronic purse, on behalf of Aberdeen City Council (ACC) and other service providers, by means of a smart card.
3. The Accord scheme is the property of ACC (at Units 24 & 25, Frederick Street Business Centre, Frederick Street, Aberdeen, AB24 5HY), and is available to all the citizens of Aberdeen over the age of 12, who submit a completed application form and photograph. Individuals between the ages of 5 - 12 must produce an application form with signed parental/guardians consent.
4. It is the responsibility of the Cardholder to inform the Accord Scheme immediately of any changes in personal details relevant to the Accord Card.
5. Ownership of the Accord Card is non-transferable.
6. Money may be loaded onto the card's Accord Purse by the cardholder (for certain services, e.g. cashless catering in secondary schools). Money loaded has an equal value when held in the Accord Purse. It is not possible to spend more than is loaded.
7. The Cardholder must immediately inform the Accord scheme if their Accord Card is lost or stolen. Aberdeen City Council shall replicate a lost or stolen card with the products, services and electronic purse balance appearing as they were at the time of the report of loss/theft by the cardholder to ACC. ACC may levy an administration fee for the replacement card.
8. The Accord Card will become invalid if tampered with in any way. It is the responsibility of the cardholder to keep the Accord Card in good condition. If a replacement Accord Card is required due to misuse, or damage, ACC may levy an administration fee.
9. Accord reserves the right at any time to alter Terms & Conditions. Up to date Terms & Conditions will be posted on the web at [www.accordaberdeen.co.uk](http://www.accordaberdeen.co.uk) These will also be available on request from the Accord Scheme (Point 3).
10. Any contact between Accord and any Accord Cardholder will be governed by the laws of Scotland.
11. ACC shall not be liable to any person for any loss, or damage, which may arise from possession or use of the Accord Card whatsoever.
12. Where a transaction is carried out using the Accord Card, be it a financial or a non-financial transaction between the cardholder and a third party including any ACC service, a contract will exist between the cardholder and that third party. The cardholder will be bound by the terms of this transaction. A cardholder's correspondence or participation in promotions or business dealings with third parties, other than payment of related goods or services using the Accord Purse, and any other terms, conditions, warranties or representations associated with such dealings, are solely between the cardholder and third parties. ACC shall not be responsible or liable for any loss or damage of any sort incurred as the result of any such dealings, or as the result of the presence of third party products and services within the Accord Card.
13. Service providers, including ACC shall have the right to cancel the services they provide to a card holder, should that cardholder contravene the Terms and Conditions of that service. The decision to cancel a service rests with the service provider.
14. ACC reserve the right to take any appropriate action deemed necessary, where it is found that the cardholder has abused the scheme. In particular, the giving of false information with the intent to defraud ACC or any third party will result in appropriate action being taken.
15. Cardholders are free to cancel their Accord membership at any time, by phoning our helpline on 0845 345 2789. On termination, whether voluntary or otherwise, monies held within the electronic purse shall be refunded to the cardholder.
16. All services provided are subject to availability and ACC does not guarantee the continued availability of any service on the Accord Card. Services may be withdrawn without notice.
17. ACC reserves the right to transfer ownership of Accord Scheme to a company set up to administer the scheme.

**Data Protection** Please refer to the information sheet for important information regarding the issue of data protection.